

Zoning and Development Application Fee Schedule



City of
Rockville
Get Into It

Planning Division

Fee Schedule

As of May 14, 2018

Administrative Adjustment (VAR)		
Application		\$1,500
Annexation (ANX)		
Annexation Petition		\$10,000 plus \$200 per acre or part thereof
Historic District Application (HDC)		
Certificate of Approval*		No Charge
Map Amendments (MAP)		
Local Map Amendment – Residentially Zoned*		\$1,500 + \$100 per acre or part thereof
Local Map Amendment – All Others*		\$3,000 + \$200 per acre or part thereof
Non-Conforming Alterations		
Chief of Planning Review*		\$1,500
Planning Commission Review*		\$3,000
Notification Signs		
Site Plans, Special Exceptions, Project Plans		\$250
All Others (when required)		\$50
Other Fees		
Zoning Compliance Verification Letter		\$300
Application Resubmission Fee – 3 rd and Subsequent		\$500

Project Plan Resubmission Fee - 3 rd and Subsequent	\$2,000
Plats (PLT)	
Preliminary Plan	\$2,000 plus \$50 per lot
Final Record Plat – Existing Single Unit Detached Lot	\$200
Final Record Plat – All Others	\$770 plus \$50 per lot
Ownership Plat	\$3,300 plus \$110 per lot
Project Plan (PJT)	
New Application*	\$10,000 plus \$110 per acre or part thereof
Minor Modification	\$2,200
Major Modification**	Same as Initial Fee
Pre-Application (PAM)	
PAM Submittal	\$500
Sign Permits (SGN)	
Non-illuminated	\$1.75 per square foot
Illuminated	\$2.30 per square foot
Freestanding	\$58 plus other applicable sign fees
Minimum Fee	\$90.00 at time of application for each sign. Fee is nonrefundable
Appeal to Sign Review Board: For sign modification or appeal pertaining to sign located in Single dwelling unit residential zone on property on which the owner resides	\$58.00
All others	\$525.00
Investigation of erection of a sign without permit:	
Single Family Residential	\$175.00
All Others	\$350.00

Site Plan (STP)	
Level 1*	\$2,500 plus \$20 for each 1,000 square feet (GFA) of nonresidential use or portion thereof and \$20 for each dwelling unit
Level 2*	\$3,000 plus \$20 for each 1,000 square feet of non-residential use or portion thereof and \$20 for each dwelling unit
Minor Amendment	\$1,500
Major Amendment**	Same as Initial Fee
Mobile Use	\$300
Renew Mobile Use	\$300
Special Exception (SPX)	
Minor Amendment to Existing SPX**	½ of Initial Fee
Major Amendment to Existing SPX**	Same as Initial Fee
Tier 1*: Accessory Apartment; Swimming Pool (non-accessory); Home based business (major); Taxicab Service; Charitable and philanthropic institutions; Veterinarian office; Bed and breakfast lodging; Child care center (9 – 12 children).	\$3,000
Tier 2*: Adult day care; Personal living quarters; Pawnbroker; Child care center (more than 12 children); Group home (large); housing for senior adults with disabilities; Life care facility; Nursing home; Outdoor and Indoor recreational establishment (commercial, except shooting gallery or range); Restaurant in the I-L zone; Shooting gallery or range; Sports facility (Multi-purpose, indoor commercial); Private club; Animal hospital.	\$5,000
Tier 3*: Automobile filling station (Class I and II); Educational institutions (private); Hospital; Hotel; Public utility	\$10,000

buildings and structures; Restaurant with drive-through; Wireless communication (freestanding ground mount antenna support structure).	
Tier 4*:	\$15,000
Adult oriented establishments	
Temporary Uses	
Construction Trailers; Real Estate Offices; Christmas Tree Lots	\$150 for 6 months
Sales of Produce	\$150 for 3 months
<i>Refundable Cash Bond</i>	<i>\$1,000</i>
Portable Storage Unit	\$150
<i>Refundable Cash Bond</i>	<i>\$250</i>
Text Amendments (TXT)	
Text Amendment – Existing Text	\$3,000
Text Amendment – New Zone / Procedure	\$6,000
Time Extensions	
Single Dwelling Unit	\$50
All Others	\$300
Variance (VAR)	
Variance and Appeals Application* – Single unit detached, semi-detached, attached and townhouse	\$350
Variance and Appeals Application* - All others	\$2,500
Waivers (WAV)	
Waiver of certain development standards as allowed by the Zoning Ordinance and Landscape & Lighting Manual (including parking reductions)	\$500

** Notification Sign Required*

*** “Initial Fee” for amendment / modification is based on the cost of the current applicable fee*